



MINUTES OF VILLAGE BOARD & BOARD OF REVIEW MEETINGS

DATE: Tuesday, October 1, 2024

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

MINUTES

BOARD OF REVIEW

- 1. Call Board of Review to order:** Board of Review Chair Neumeier called the Board of Review to order.
- 2. Consider action on assessment appeals, if necessary:** Clerk Giese noted that no property owner contacted her for an objection form, and no property owners were in attendance to be heard.
- 3. Adjourn Board of Review for 2024:** There being no additional business for the Board of Review, M. Rietveld made a motion to adjourn the Board of Review for 2024. A. Leicht seconded the motion, and it passed unanimously.

VILLAGE BOARD

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:35pm.
 - B. Pledge of Allegiance:** Pledge of Allegiance recited.
 - C. Roll call:** Board members present – Neumeier, Stutzman, Leicht, Rietveld, Ponto, and Heckner. Board members absent – Schinke. Village staff present – Administrator Shampo-Giese, Public Works Director Swick, Fire/EMS Chief Wiedenbauer, and LES Sgt. Ross. Others present – none.
- 1. Public comment for matters not on the agenda:** None
 - 2. Review and consider approval of minutes and bills:** J. Ponto made a motion to approve the minutes as presented. M. Rietveld seconded the motion, and it passed unanimously. J. Ponto made a motion to approve the bills as presented. A. Leicht seconded the motion, and it passed unanimously.
 - 3. Administrator, Public Works Director, Law Enforcement, and Fire/EMS reports – accept and file:** Activities for the previous and current months were reported. Sgt. Justin Ross announced his promotion to investigations with the Outagamie County Sheriff's Office and thanked the trustees for his positive experience with the Village. All reports were accepted and are on file in the Clerk's Office.
 - 4. Review and consider action to amend Ordinance Section 13-1-182:** The Administrator reviewed the proposed ordinance changes with the trustees. She explained that a few corner lot fences were found to be non-compliant with the ordinance. The proposed change to the ordinance will bring these properties into conformance with the new ordinance and allow property owners of corner lots to enclose more of their property for privacy and pet control. The matter was discussed. J. Ponto made a motion to amend Ordinance Section 13-1-182 as presented. T. Stutzman seconded the motion, and it passed unanimously.
 - 5. Review draft of Public Safety 2025 budget:** The Administrator and Fire/EMS Chief reviewed the budget draft with the trustees. Trustees discussed several of the line items. The ambulance expense and law enforcement draft budgets were also discussed. It was noted that the law enforcement contract includes a \$15,000 contingency due to the 2023-2024 union contract being in arbitration. This number will be updated if the contract is settled before the budget public hearing.

6. Other business, updates and future agenda items

a. Trustee Rietveld resignation and replacement: Trustee Rietveld announced his resignation. He is moving out of Combine Locks. Fellow trustees thanked him for his service to the community. The Administrator was instructed to post the vacancy on the Village website, Facebook page and Civic Center door.

7. Consider motion to move into closed session per Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. *Wages and benefits for 2025 budget preparations:* J. Ponto made a motion to move into closed session. M. Rietveld seconded the motion, and it passed unanimously.

8. Consider motion to return to open session; action, if appropriate: T. Stutzman made a motion to return to open session. K. Heckner seconded the motion, and it passed unanimously. No action on wages and benefits was taken.

9. Adjourn: M. Rietveld made a motion to adjourn the meeting. J. Ponto seconded the motion, and it passed unanimously. The meeting adjourned at 7:37pm.