



## MINUTES OF VILLAGE BOARD MEETING

**DATE:** Tuesday, December 3, 2024

**TIME:** 6:30pm

**LOCATION:** Combined Locks Civic Center,  
Council Chambers, 405 Wallace Street

### MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge of Allegiance recited.
- C. Roll call:** Board members present – Neumeier, Leicht, Ponto, Schinke, Krueger, and Heckner (via telephone). Board members absent – Stutzman. Village staff present – Administrator Shampo-Giese, Public Works Director Swick and Assistant Public Works Director Weyenberg. Others present – Judy Hebbe of the Times Villager, resident Dave Hopfensperger, and Mike Rietveld and Kathy Richards.
- 1. Public comment for matters not on the agenda:** None
  - 2. Swear in newly appointed trustee: Justin Krueger:** The Administrator administered the Oath of Office to Justin Krueger.
  - 3. Appreciation plaque presentation to Mike Rietveld:** President Neumeier presented Mike Rietveld with a plaque and gift for his years of service as a trustee for Combined Locks.
  - 4. Review and consider approval of minutes and bills:** J. Ponto made a motion to approve the minutes as presented. A. Leicht seconded the motion, and it passed unanimously. B. Schinke made a motion to approve the bills as presented. J. Krueger seconded the motion, and it passed unanimously.
  - 5. Administrator, Public Works Director and Law Enforcement reports – accept and file:** Activities for the previous and current months were reported. All reports were accepted and are on file in the Clerk's Office.
  - 6. Review and consider adoption of Ordinance Number 1, Series of 2024; adopt updated code of ordinances:** The Administrator reviewed the Ordinance with the trustees and noted that the proposed updated code of ordinances has been available for public viewing and comment since November 12, 2024. No comments have been received. J. Ponto made a motion to adopt Ordinance Number 1, Series of 2024. A. Leicht seconded the motion, and it passed unanimously.
  - 7. Review and consider motion to adopt 2025 Water Utility Budget:** The trustees reviewed the proposed budget, which includes water main replacement on Park Street and Fairway Street. J. Krueger made a motion to adopt the 2025 Water Utility Budget. J. Ponto seconded the motion, and it passed unanimously.
  - 8. Review and consider motion to adopt 2025 Sanitary Sewer Utility Budget:** The trustees reviewed the proposed budget, which includes sanitary sewer main and lateral replacement on Park Street. B. Schinke made a motion to adopt the 2025 Sanitary Sewer Utility Budget. J. Ponto seconded the motion, and it passed unanimously.
  - 9. Approve lease agreement for cell tower:** Trustees reviewed the cell tower land/ground lease agreement. A. Leicht made a motion to approve the agreement with the Village President and Village Administrator as signatories. J. Krueger seconded the motion, and it passed unanimously.
  - 10. Review and consider approval of operator licenses for A. Phillipson and J. Dwyer:** A. Leicht made a motion to approve the operator licenses as presented. K. Heckner seconded the motion, and it passed unanimously.
  - 11. Other business, updates and future agenda items**
    - a. Schedule or cancel additional December meetings:** The December 17<sup>th</sup> meeting was canceled.
  - 12. Consider motion to recess Village Board meeting and convene 4<sup>th</sup> Quarter Water Commission meeting:** J. Krueger made a motion to recess the Village Board meeting and convene the 4<sup>th</sup> Quarter Water Commission meeting. B. Schinke seconded the motion, and it passed unanimously.

**13. Adjourn:** J. Krueger made a motion to adjourn the meeting. J. Ponto seconded the motion, and it passed unanimously. The meeting adjourned at 7:15pm.