

NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, March 18, 2025

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

AGENDA

VILLAGE BOARD – 6:30pm

- A. Call to order
- B. Pledge of Allegiance
- C. Roll call
1. Public comment for matters not on the agenda
2. Discuss options for Kaukauna Utilities to relocate power poles for Park Street Reconstruction project; action, if appropriate
3. Fire/EMS Chief 2024 Year in Review
4. Review and consider approval of Fire/EMS Chief request for budget adjustment
5. Review and consider approval to submit Annual Report under MS4 (Municipal Separate Storm Sewer System)
6. Hear concerns about incomplete Garners Creek Storm Water Utility projects
7. Other business, updates and future agenda items
 - a) Consider revision to dog leash ordinance at 04/01/25 meeting
8. Consider motion to recess Village Board meeting and convene 1st Quarter Water Commission meeting
9. Consider motion to reconvene Village Board meeting
10. Consider motion to move into closed session per Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. *Consider joint-contract for Fire/EMS service study*
11. Consider motion to return to open session; action if appropriate
12. Adjourn

1st QUARTER WATER COMMISSION MEETING

1. Review and consider approval of 4th quarter meeting minutes
2. Review report of water/sewer operations to date
3. Review water loss and sanitary sewer inflow and infiltration estimates
4. Adjourn Water Commission and Reconvene Village Board Meeting

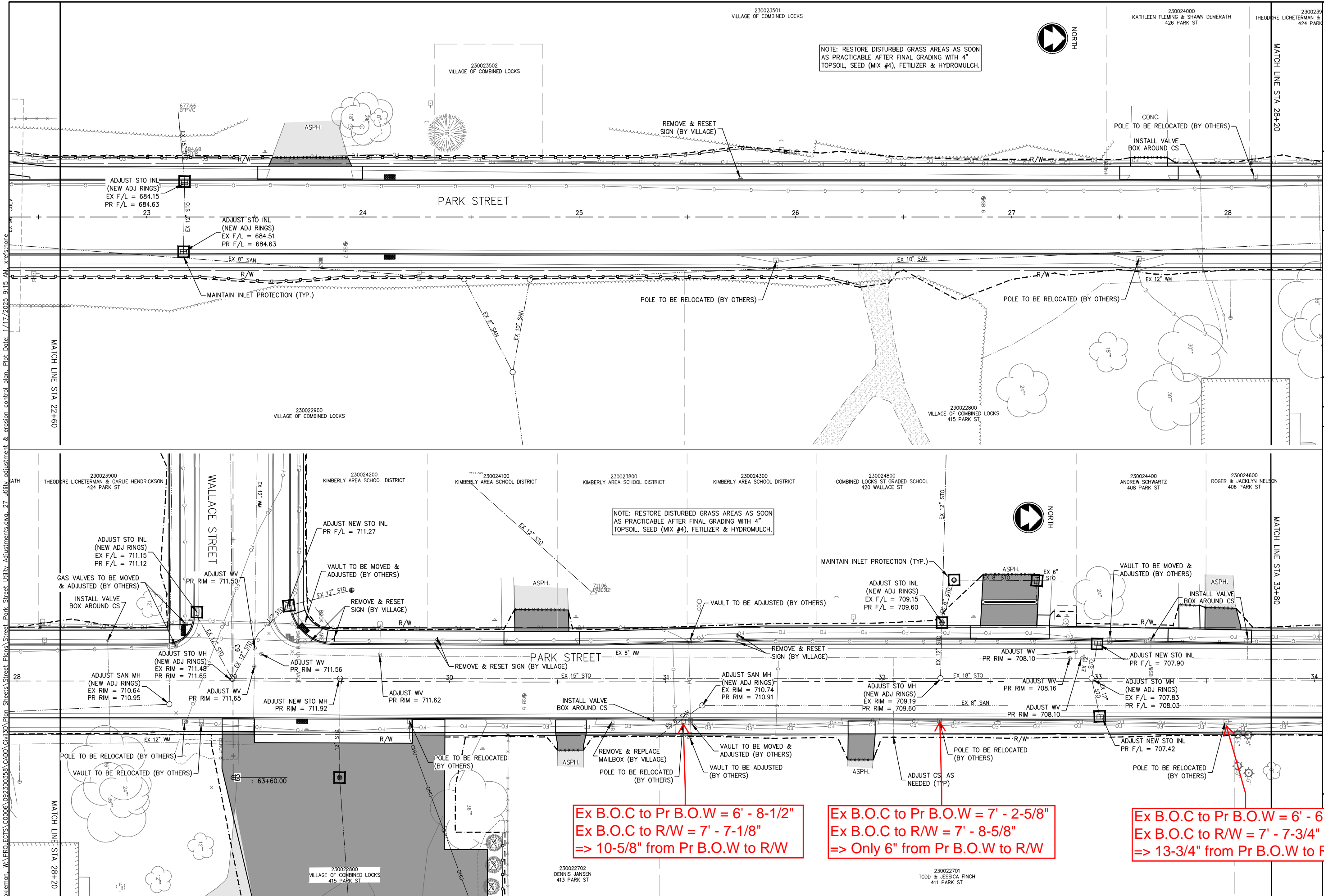
Public Notice: Agendas are posted in the following locations: Combined Locks Civic Center main entrance and Village website: www.combinedlocks.wi.gov. 2015 Wisconsin Act 79 allows the publication of certain legal notices on an internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 405 Wallace Street, 920-788-7740 extension 203 or email at gieser@combinedlocks.wi.gov.

Notice of Possible Quorum: A quorum of the Board of Review, Zoning Board of Appeals, Plan Commission, or other Village committee may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Board of Review, Zoning Board of Appeals, Plan Commission, or other Village committee will be taken at this meeting.

Item #2

Kaukauna Utilities needs to move about 5 power poles as part of the Park Street road construction project. There is not enough right of way with the integral sidewalks the Village needs to install. Property owners are reluctant to give easements to KU. The Village DPW Directors and a representative from Kaukauna Utilities will be in attendance to discuss some options.



NOTE: RESTORE DISTURBED GRASS AREAS AS SOON AS PRACTICABLE AFTER FINAL GRADING WITH 4" TOPSOIL, SEED (MIX #4), FETILIZER & HYDROMULCH.

NOTE: RESTORE DISTURBED GRASS AREAS AS SOON AS PRACTICABLE AFTER FINAL GRADING WITH 4" TOPSOIL, SEED (MIX #4), FETILIZER & HYDROMULCH.

Ex B.O.C to Pr B.O.W = 6' - 8-1/2"
Ex B.O.C to R/W = 7' - 7-1/8"
=> 10-5/8" from Pr B.O.W to R/W

Ex B.O.C to Pr B.O.W = 7' - 2-5/8"
Ex B.O.C to R/W = 7' - 8-5/8"
=> Only 6" from Pr B.O.W to R/W

Ex B.O.C to Pr B.O.W = 6' - 6"
Ex B.O.C to R/W = 7' - 7-3/4"
=> 13-3/4" from Pr B.O.W to R/W

2025 STREET RECONSTRUCTION
VILLAGE OF COMBINED LOCKS, OUTAGAMIE COUNTY, WI
UTILITY ADJUSTMENT & EROSION CONTROL PLAN

McMAHON
ENGINEERS & ARCHITECTS
McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O. BOX 1025 NEENAH, WI 54957-025
PH 920.751.4200 FX 920.751.4264 MCMGRP.COM

McMahon Associates, Inc. provides this plan as a guide only. It is not to be used for any purpose other than that for which it was prepared. The user assumes all liability for any use of or reliance on this plan without prior written consent by McMahon Associates, Inc.

| NO. | DATE | REVISION |
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| DESIGNED PTK | DRAWN KJB |
| PROJECT NO. 19-23-00358 | DATE JAN 2024 |
| SHEET NO. 27 | |

Village of Combined Locks



Fire & Rescue Department

2024

Year in Review

Prepared by: Fire & EMS Chief Ken Wiedenbauer

Combined Locks Fire & Rescue

Fire Department Year in Review

2024

2024 was a busy year in terms of training, calls and Fire Department activities. It included planning a Firefighters' Picnic with CLAA, running calls for service, in-house trainings, public education and community volunteering.

Department highlights include;

- Staff members completed Firefighter 1 training.
- 2 staff members enrolled in Driver/Operator class
- CLFD assisted OUSO with the Bike Rodeo in May
- New DNR Grant purchased firefighting skid unit was added to UTV and members received training on operation.
- EMS trained with Kaukauna in April with Medical Director Dr. Murphy.
- CLFD provided man-power for calls in Kaukauna after a tornado went through in May.
- Chief visited The Villas to speak to residents about File of Life information to have available for First Responders and hand out packets.
- Kevin Carney and Keeter gave Santa the tour of the Village with 2931 in December
- Janssen Elementary 4th Grade Send-Off was attended by CLFD, OUSO Deputies and Kaukauna FD
- CLFD held its First Annual Firefighters' Picnic at Memorial Park. This year it was a 2 day event. We decided to scale it down to a 1 day event going forward. This helps us to focus on making 1 day great, and better budgeting for bigger name bands.
- UTV Raffle was held and was successful, helping raise funds for new equipment to be purchased in 2025.
- MDC's were added to Engine 2921 and Support 2931. This gives the crew in the vehicles the capability to see calls that are assigned, enter notes, see prior calls, and look up information to take the dispatcher out of the equation.
- All members took completed a NFPA wildland firefighting class held by the WDNR Forestry Division Ranger.
- Required Emergency Vehicle Operations refresher and Blood Born Pathogens training were held.

In addition, we hosted Janssen Elementary students for Fire Safety Education at the station.

With the mutual aid agreement in place with Buchanan, Combined Locks has had several calls in the town of Buchanan where Engine 2921 has arrived on scene first, and these include

structure fires. The working relationships between CLFD, Buchanan and other surrounding departments continues to grow. This is great for all communities involved. We are currently looking at more joint training with other area departments. With ice being questionable on the river in current years, we try to get together with Kimberly to work on Ice Rescue training as well. This year it was done in January-February 2024.

With all of the accomplishments that our department has achieved in 2024, it's encouraging and exciting to see what 2025 brings. We are eager to expand our skills which enhance public safety services to everyone in our coverage area. We are continuing to build on our technology that is available to make operations easier.

Staffing

Currently we have a roster of 34 responders. This number is comprised of all members, regardless of rank or certification or duties. Our department encompasses EMS and Firefighters as one department to promote inclusivity. The current breakdown is as follows:

| | <u>2023</u> | <u>2024</u> |
|----------------------|--------------------|--------------------|
| Firefighters: | 24 | 25 |
| Firefighter / EMT's: | 11 | 13 |
| EMS Only: | 6 | 8 |

Fire Officers: 6 (1 Chief, 1 Assistant Chief, 3 Lieutenants)

EMS Officers: 1 – EMS Lieutenant

Retirements: Bob Sewall, Steve Eiting and Pete Zorowski received their retirement plaques at a January Village Board Meeting.

New Hires:

- Colin Sanderfoot (Firefighter)
- Fritz Melzl (EMT-B)
- Cory Hupf (EMT-B)
- Stephanie Cavanaugh (EMT-B)

Ideally, we would like to be at 30 firefighters. The recruitment drive to fill vacancies is ongoing throughout the year. We were able to get a few new recruits for Fire & EMS through advertisements throughout town, as well as social media posting.

Chief is looking at new ways to recruit and promote retention of employees. We have transitioned to an electronic format for applications which consist of a QR code that interested

parties can scan with their phones to be taken to a quick application form. This is then sent directly to Chief to contact. We have had some success, but a few applicants lived too far outside of our coverage area.

Volunteers are harder to come by as of late. This is an issue that all departments are facing in the last approximately 10 years. Village residents with daytime availability are highly sought after and encouraged to apply. EMS seems like a higher number, but as with fire, daytime availability is a premium for responders. We are lucky enough to have a few members who are employed by either the village or McKinley Paper who are available for Fire and EMS calls during the day and are able to respond.

Due to the availability challenges during the day, the dual dispatch with Buchanan for EMS (both into Buchanan and into Combined Locks) remains in effect. This agreement between communities has been detrimental in making sure that calls for service in both communities have been answered. Generally, there is at least 1 from each department available for calls during the day. A good rule of thumb is that we need a minimum of 2 on scene at all times for safety reasons.

Combined Locks and Buchanan still operate with dual dispatch for certain Fire Calls in both communities. They are Immediately Dangerous to Life and Health (IDLH) calls. These include structure fires, vehicle crashes with injuries, scene safety calls, gas leaks inside or outside, explosions, electrocutions, water rescue, vehicle extrication calls, etc. Both departments handle their own calls for quality of life or service type calls (carbon monoxide alarms, burning complaints, crash clean up etc.).

Combined Locks' policy is that only 1 engine is to leave the Village on ANY mutual aid call east of Hwy 55. Both may respond west of Hwy 55, but one engine MUST stay available to cover any additional calls that may come into either municipality. This policy works well.

The single engine/dual engine policy went into effect with the County Dispatch Center in late December of 2023. So far it is working as intended.

Fire Department Building Inspections

In keeping with the past agreement, Town of Buchanan Fire & Rescue performs the Building Fire/Occupancy Inspections in the Village of Combined Locks in exchange for preventative maintenance/service work on their Fire Apparatus. This arrangement works very well for both communities and should be kept in current standing. All inspections for 2024 were completed. There were a few minor issues (out of date extinguishers, exit lighting non-functional, required alarm panel tests not completed) but all were taken care of on re-inspection. There are no outstanding issues with any business in the village of Combined Locks.

Audits

In 2024, Combined Locks Fire & Rescue was selected by the Insurance Services Office (ISO) to be audited. This was detailed and training, equipment, call attendance, water availability and flow rates, engine capacity, mutual aid for equipment and man power were all reviewed. In addition, department-wide record keeping was also examined. After the audit, we remained unchanged with the ISO Score.

Elementary School Fire Prevention

Firefighters from Combined Locks were able to visit area schools for Fire Prevention week to teach about fire prevention. We also hosted a station visit from Janssen Elementary 3rd grade students. This activity was missed and greatly needed by the community and schools. Additionally, Chief was able to visit Janssen Elementary in November for a supervised Fire Drill. This hadn't been done recently. This gave the school faculty/administration a good opportunity to meet with the Fire Chief to discuss department questions and vice versa.

Capital Purchases – 2024

- In 2024 we completed the 2nd half of our Air Pack (SCBA) purchase. They were ordered in December of 2023 and received in January of 2024. Mandatory department fit-testing and training occurred with a MSA rep on site and then units were placed into service on engines.
- Station Upgrades – Epoxy floors were installed in the apparatus bay to protect it from damage and add traction to make them less slippery.

County Associations

Chief Wiedenbauer continues to attend monthly County Association meetings. These include the following;

- Outagamie County Fire Chief's Association
- Outagamie County EMS Directors Association
- Outagamie County MABAS Association

In late 2023, Chiefs from Combined Locks, Kimberly, Little Chute, Buchanan and Kaukauna formed a Heart of the Valley Chief's committee to evaluate the area's active shooter/active violence response. Our committee will be forming a county-wide SOG so that all departments operate the same way throughout the county when these incidents arise. Training will be joint to perfect the skills required. We continue to meet to work on policy and training options.

Grants

Radios:

CLFD finally received the shipment of radios that was awarded during the AFG grant process. Radios have been programmed and placed into service. We are awaiting scheduling from BayCom to have the older radios reprogrammed and updated with new channels.

DNR Grant:

- DNR Grant provided 50% funding for a firefighting skid unit for the UTV. It also provides patient transport capabilities. This was received and mounted in April of 2024.
- DNR Grant provided funding for additional wildland firefighting equipment including hose, hand tools, PPE, helmets, rakes and swatters.

2024 Fire Department Calls for Service

During the 2024 calendar year, no calls went unanswered in the village of Combined Locks. All calls were properly staffed. The Fire Department responded to 108 total calls for service. This is down 27 calls from the prior year, due to ending the dual dispatch with all calls with Buchanan Fire Department. Medical calls are also listed primarily from 2901 (Chief) responding and a fire incident number also being assigned. We are working with County Dispatch on a work-around for this. There are also calls that are self-initiated by Chief when calls or emails come in to the station during his work days.

Combined Locks Fire & Rescue responded to 12 reported/possible Structure Fires in 2024. 6 of these had smoke and/or flames showing. The remaining were false alarms. 4 were in the village of Combined Locks and 7 were in the town of Buchanan. 1 included MABAS request from Little Chute for a duplex fire. Also included is an exication call which took both sets of tools from Combined Locks & Buchanan to free the patient from the vehicle.

Combined Locks was also requested by Kaukauna Fire Department to provide staffing for calls in the City of Kaukauna after their resources were depleted after a tornado went through. Combined Locks handled 3 calls for services including a house explosion in Kaukauna.

ALL Calls for Fire Department – including auto-aid, requested mutual aid and MABAS:

| Nature of Call | Total Calls Received | % of Total |
|------------------------------|----------------------|------------|
| Vehicle Accident | 8 | 7.41 |
| Accident with Extrication | 2 | 1.85 |
| Accident with Injury | 18 | 16.67 |
| Accident in a Parking Lot | 1 | 0.93 |
| Accident with Scene Safety | 6 | 5.56 |
| Chest Complaint D-David | 1 | 0.93 |
| Carbon Monoxide Alarm | 5 | 4.63 |
| Fainting C-Charles | 1 | 0.93 |
| Falls B-Boy Response | 1 | 0.93 |
| Falls D-David Response | 1 | 0.93 |
| Fire Alarm Residential | 2 | 1.85 |
| Fire Unauthorized Burning | 1 | 0.93 |
| Fire Service Callout | 3 | 2.78 |
| Structure Fire Smoke or Flam | 12 | 11.11 |
| Fire Vehicle Small | 1 | 0.93 |
| Wire Down | 10 | 9.26 |
| Natural Gas or Propane Leak | 8 | 7.41 |
| Hazard in Roadway | 1 | 0.93 |
| MABAS Incident | 1 | 0.93 |
| Missing Person | 1 | 0.93 |
| Mutual Aid Fire Response | 1 | 0.93 |
| Unknown Odor in Structure | 1 | 0.93 |
| Fire Dept Public Relations | 3 | 2.78 |
| Seizure C-Charles Response | 1 | 0.93 |
| Sick C-Charles | 1 | 0.93 |
| Stroke C-Charles | 1 | 0.93 |
| Suspicious Incident | 1 | 0.93 |
| Transport Accident A-Adam | 2 | 1.85 |
| Transport Accident B-Boy | 6 | 5.56 |
| Transport Accident D-David | 3 | 2.78 |
| Water Problem | 1 | 0.93 |
| Water Rescue | 1 | 0.93 |
| Welfare Check | 2 | 1.85 |
| Total Calls: | 108 | |

Total Fire Calls in the Village of Combined Locks

| Nature of Call | Total Calls Received | % of Total |
|------------------------------|----------------------|------------|
| Chest Complaint D-David | 1 | 2.63 |
| Carbon Monoxide Alarm | 5 | 13.16 |
| Fainting C-Charles | 1 | 2.63 |
| Fire Alarm Residential | 2 | 5.26 |
| Fire Unauthorized Burning | 1 | 2.63 |
| Fire Service Callout | 3 | 7.89 |
| Structure Fire Smoke or Flam | 4 | 10.53 |
| Wire Down | 10 | 26.32 |
| Natural Gas or Propane Leak | 1 | 2.63 |
| Hazard in Roadway | 1 | 2.63 |
| Missing Person | 1 | 2.63 |
| Fire Dept Public Relations | 2 | 5.26 |
| Seizure C-Charles Response | 1 | 2.63 |
| Sick C-Charles | 1 | 2.63 |
| Stroke C-Charles | 1 | 2.63 |
| Transport Accident B-Boy | 1 | 2.63 |
| Water Problem | 1 | 2.63 |
| Welfare Check | 1 | 2.63 |
| Total Calls: | 38 | |

Total Calls into Buchanan:

| Nature of Call | Total Calls Received | % of Total |
|------------------------------|----------------------|------------|
| Vehicle Accident | 6 | 10.00 |
| Accident with Extrication | 2 | 3.33 |
| Accident with Injury | 17 | 28.33 |
| Accident in a Parking Lot | 1 | 1.67 |
| Accident with Scene Safety | 6 | 10.00 |
| Falls B-Boy Response | 1 | 1.67 |
| Falls D-David Response | 1 | 1.67 |
| Structure Fire Smoke or Flam | 7 | 11.67 |
| Fire Vehicle Small | 1 | 1.67 |
| Natural Gas or Propane Leak | 6 | 10.00 |
| Unknown Odor in Structure | 1 | 1.67 |
| Fire Dept Public Relations | 1 | 1.67 |
| Transport Accident A-Adam | 2 | 3.33 |
| Transport Accident B-Boy | 5 | 8.33 |
| Transport Accident D-David | 3 | 5.00 |
| Total Calls: | 60 | |

Current Apparatus Inventory

Engine 2921

- 2021 Pierce Enforcer PUC
- 1,500 GPM Fire Pump
- 1,000 gallon water tank
- Slide-out trays in all applicable Compartments
- Full medical capabilities with AED and supplies
- JAWS, Spreader, Ram,
- Rescue Struts and Cribbing carried on this truck
- Water rescue equipment
- Generator
- Suction on front and both sides
- Carries 6 personnel



Engine 2922

- 2012 Pierce Enforcer Chassis
- 1,500GPM fire pump
- 2nd Due Engine
- Carries 6 personnel
- All capabilities without JAWS



Pickup Truck 2931

- 2019 F350 Crew Cab Long Box
- EMS rapid response truck when at the station
- Contains Active Shooter Response medical bags
- Carries Fire/EMS responder Body Armor
- Used by Chief during office days as primary response vehicle



Utility 2981

- 2024 Can-Am Defender XT 6x6
- Carries skid unit for fire protection
 - 100gpm capable pump with 100 gallon water tank and foam
- Handles patient transport from non-accessible areas
- Event staffing



Training Highlights

Weekly training commenced as normal for 2024. Drills resumed on regular nights and times. EMS Drill was held each 3rd Monday of the month at Combined Locks Fire Station, and Buchanan EMS attended each drill as well. Combined Locks and Buchanan EMS began holding quarterly meetings with Kaukauna Fire Department as a way of building relationships with the crews, maintaining knowledge of equipment and we were also able to meet with our Medical Director, Dr. Murphy each time. This is beneficial, as he can discuss issues that he is seeing with us personally, as opposed to sending a training email out.

In February 2024, Ice Rescue Training was completed with Kimberly, Buchanan and Combined Locks Fire & EMS.

During the summer, we trained with Kimberly for water rescue, utilizing a boat and shore operations, and needed to conduct an actual water rescue/search in late summer 2024. Each department has pre-determined staging areas based on where the victim is at.

Again, we completed summer training with Buchanan and surrounding departments. We placed emphasis on water movement (relay pumping) and drafting from water sources other than fire hydrants. The longest relay pump we performed was a length of 1,800 feet on Eagle Dr in the town of Buchanan. Combined Locks' engine supplied water to Buchanan's engine at the end of the road. This is a real training scenario, because if there was a fire at the end of the road, this is the only way to get water to the engine at the fire. This was a joint training with Buchanan, Wrightstown, Hollandtown and Combined Locks.

We will be working on conducting training with Harrison in 2025 as well. They are on our MABAS cards for responses into the village and vice versa, and we need to maintain that working relationship.

Harrison also has water/dive/ice rescue instructors which would be beneficial for our community to expand our knowledge and skills regarding these highly sensitive calls for service.

EMS Highlights

- 453 calls for service answered. Up from 436 in 2023.
- 20 Cardiac arrests with 8 admitted to the hospital with a pulse
- 1 suicide attempt
- All 3 communities (Kimberly, Combined Locks and Buchanan) partake in “All-Call” paging for critical or Immediately Dangerous to Life and Health calls for EMS related incidents. These types of calls include PNB (**P**ulseless **N**on **B**reathing) patients, hangings, drowning, respiratory arrest, choking, electrocution, and gunshot wounds.
- The theory behind this is that these require IMMEDIATE response. Any of the 3 departments could have responders in the area and available with lifesaving equipment.
 - If there is sufficient staff responding from the owning agency department, the others are cancelled.
- Joint Training with Combined Locks and Buchanan EMS has continued through 2024
 - Combined Locks has continued to host due to larger meeting area for skills practice
 - The goal of monthly training is to ensure that lesser-used skills are not forgotten and to maintain proficiency in them. It also helps us identify areas of weakness that need to be touched on for future training.
 - Quarterly meetings at Kaukauna Fire Station to meet with crews as well as our medical director, Dr. Ryan Murphy.
- Quarterly Call QA involves randomly picking 10 calls and QA’ing them to maintain a high level of documentation skills as well as quality patient care.
- Chief again discussed with members regarding calls and severity to limit responses if at all possible. Certain calls require more staff than others do. Please respond accordingly.

2024 EMS Calls for Service

| Nature of Call | Total Calls Received | % of Total |
|-------------------------------|----------------------|------------|
| Abdominal A-Adam Response | 3 | 0.66 |
| Vehicle Accident | 4 | 0.88 |
| Accident with Extrication | 2 | 0.44 |
| Accident with Injury | 17 | 3.75 |
| Accident in a Parking Lot | 1 | 0.22 |
| Accident with Scene Safety | 1 | 0.22 |
| Allergies C-Charles Response | 1 | 0.22 |
| Back Problem A-Adam Response | 3 | 0.66 |
| Back Problem D-David Response | 1 | 0.22 |
| Bleeding A-Adam Response | 3 | 0.66 |
| Bleeding B-Boy Response | 3 | 0.66 |
| Bleeding D-David Response | 6 | 1.32 |
| Breathing Problem C-Charles | 3 | 0.66 |
| Breathing Problem D-David | 22 | 4.86 |
| Burglary | 1 | 0.22 |
| Chest Complaint C-Charles | 7 | 1.55 |
| Chest Complaint D-David | 15 | 3.31 |
| Choking A-Adam Response | 2 | 0.44 |
| Choking D-David Response | 1 | 0.22 |
| CO or Hazmat B-Boy | 1 | 0.22 |
| Diabetic Issue A-Adam | 3 | 0.66 |
| Diabetic Issue C-Charles | 5 | 1.10 |
| Diabetic Issue D-David | 2 | 0.44 |
| Disturbance | 5 | 1.10 |
| Exposure C-Charles Response | 1 | 0.22 |
| Fainting A-Adam | 7 | 1.55 |
| Fainting C-Charles | 7 | 1.55 |
| Falls A-Adam Response | 21 | 4.64 |
| Falls B-Boy Response | 15 | 3.31 |
| Falls D-David Response | 7 | 1.55 |
| Structure Fire Smoke or Flam | 11 | 2.43 |
| Headache C-Charles Response | 1 | 0.22 |
| Heart Problem C-Charles | 4 | 0.88 |
| Heart Problem D-David | 2 | 0.44 |
| MABAS Incident | 1 | 0.22 |
| Medical Assistance No Injury | 34 | 7.51 |
| Overdose B-Boy | 1 | 0.22 |
| Overdose C-Charles | 1 | 0.22 |
| PNB B-Boy Response | 2 | 0.44 |
| PNB E-Edward Response | 18 | 3.97 |
| Suicide A-Adam | 1 | 0.22 |
| Reckless Driving Complaint | 1 | 0.22 |
| Medical Pre-Alert | 25 | 5.52 |
| Seizure A-Adam Response | 4 | 0.88 |
| Seizure B-Boy Response | 1 | 0.22 |
| Seizure C-Charles Response | 7 | 1.55 |
| Seizure D-David Response | 8 | 1.77 |
| Sick A-Adam | 31 | 6.84 |
| Sick C-Charles | 26 | 5.74 |
| Sick D-David | 12 | 2.65 |
| Stroke C-Charles | 17 | 3.75 |
| Suicide D-David | 1 | 0.22 |
| Suspicious Incident | 1 | 0.22 |
| Suspicious Vehicle | 1 | 0.22 |
| Transport Accident A-Adam | 2 | 0.44 |
| Transport Accident B-Boy | 6 | 1.32 |
| Transport Accident D-David | 3 | 0.66 |
| Traumatic Injuries A-Adam | 7 | 1.55 |
| Traumatic Injuries B-Boy | 4 | 0.88 |
| Traumatic Injuries D-David | 2 | 0.44 |
| Unconscious D-David | 35 | 7.73 |
| Welfare Check | 13 | 2.87 |
| Total Calls: | | 453 |

2024 EMS Calls into Combined Locks

| | | |
|-------------------------------|-----|-------|
| Abdominal A-Adam Response | 1 | 0.72 |
| Allergies C-Charles Response | 1 | 0.72 |
| Back Problem A-Adam Response | 1 | 0.72 |
| Back Problem D-David Response | 1 | 0.72 |
| Bleeding B-Boy Response | 2 | 1.45 |
| Bleeding D-David Response | 3 | 2.17 |
| Breathing Problem C-Charles | 2 | 1.45 |
| Breathing Problem D-David | 10 | 7.25 |
| Chest Complaint C-Charles | 5 | 3.62 |
| Chest Complaint D-David | 6 | 4.35 |
| Disturbance | 1 | 0.72 |
| Fainting A-Adam | 1 | 0.72 |
| Fainting C-Charles | 2 | 1.45 |
| Falls A-Adam Response | 6 | 4.35 |
| Falls B-Boy Response | 4 | 2.90 |
| Falls D-David Response | 1 | 0.72 |
| Structure Fire Smoke or Flam | 4 | 2.90 |
| Heart Problem C-Charles | 1 | 0.72 |
| Heart Problem D-David | 1 | 0.72 |
| Medical Assistance No Injury | 15 | 10.87 |
| Overdose B-Boy | 1 | 0.72 |
| PNB B-Boy Response | 1 | 0.72 |
| PNB E-Edward Response | 3 | 2.17 |
| Reckless Driving Complaint | 1 | 0.72 |
| Medical Pre-Alert | 6 | 4.35 |
| Seizure C-Charles Response | 2 | 1.45 |
| Seizure D-David Response | 5 | 3.62 |
| Sick A-Adam | 13 | 9.42 |
| Sick C-Charles | 7 | 5.07 |
| Sick D-David | 3 | 2.17 |
| Stroke C-Charles | 10 | 7.25 |
| Transport Accident B-Boy | 1 | 0.72 |
| Traumatic Injuries A-Adam | 4 | 2.90 |
| Traumatic Injuries B-Boy | 2 | 1.45 |
| Unconscious D-David | 9 | 6.52 |
| Welfare Check | 2 | 1.45 |
| ----- | | |
| Total Calls: | 138 | |

2024 EMS Calls into Buchanan

| Nature of Call | Total Calls Received | % of Total |
|------------------------------|----------------------|------------|
| Abdominal A-Adam Response | 1 | 0.36 |
| Vehicle Accident | 3 | 1.07 |
| Accident with Extrication | 2 | 0.71 |
| Accident with Injury | 16 | 5.71 |
| Accident in a Parking Lot | 1 | 0.36 |
| Accident with Scene Safety | 1 | 0.36 |
| Back Problem A-Adam Response | 2 | 0.71 |
| Bleeding A-Adam Response | 2 | 0.71 |
| Bleeding B-Boy Response | 1 | 0.36 |
| Bleeding D-David Response | 3 | 1.07 |
| Breathing Problem C-Charles | 1 | 0.36 |
| Breathing Problem D-David | 12 | 4.29 |
| Burglary | 1 | 0.36 |
| Chest Complaint C-Charles | 1 | 0.36 |
| Chest Complaint D-David | 9 | 3.21 |
| Choking A-Adam Response | 2 | 0.71 |
| Choking D-David Response | 1 | 0.36 |
| CO or Hazmat B-Boy | 1 | 0.36 |
| Diabetic Issue A-Adam | 3 | 1.07 |
| Diabetic Issue C-Charles | 4 | 1.43 |
| Diabetic Issue D-David | 2 | 0.71 |
| Disturbance | 3 | 1.07 |
| Exposure C-Charles Response | 1 | 0.36 |
| Fainting A-Adam | 6 | 2.14 |
| Fainting C-Charles | 5 | 1.79 |
| Falls A-Adam Response | 14 | 5.00 |
| Falls B-Boy Response | 9 | 3.21 |
| Falls D-David Response | 6 | 2.14 |
| Structure Fire Smoke or Flam | 7 | 2.50 |
| Headache C-Charles Response | 1 | 0.36 |
| Heart Problem C-Charles | 2 | 0.71 |
| Heart Problem D-David | 1 | 0.36 |
| Medical Assistance No Injury | 14 | 5.00 |
| Overdose C-Charles | 1 | 0.36 |
| PNB E-Edward Response | 6 | 2.14 |
| Medical Pre-Alert | 16 | 5.71 |
| Seizure A-Adam Response | 4 | 1.43 |
| Seizure B-Boy Response | 1 | 0.36 |
| Seizure C-Charles Response | 5 | 1.79 |
| Seizure D-David Response | 3 | 1.07 |
| Sick A-Adam | 18 | 6.43 |
| Sick C-Charles | 18 | 6.43 |
| Sick D-David | 9 | 3.21 |
| Stroke C-Charles | 7 | 2.50 |
| Suicide D-David | 1 | 0.36 |
| Suspicious Incident | 1 | 0.36 |
| Suspicious Vehicle | 1 | 0.36 |
| Transport Accident A-Adam | 2 | 0.71 |
| Transport Accident B-Boy | 5 | 1.79 |
| Transport Accident D-David | 3 | 1.07 |
| Traumatic Injuries A-Adam | 2 | 0.71 |
| Traumatic Injuries B-Boy | 2 | 0.71 |
| Traumatic Injuries D-David | 2 | 0.71 |
| Unconscious D-David | 25 | 8.93 |
| Welfare Check | 10 | 3.57 |
| Total Calls: | 280 | |

CURRENT DEPARTMENT ROSTER

| Name | Radio ID | Fire | EMS | Rank |
|--------------------------------|----------|------|-----|---------------------|
| Officers / Leadership | | | | |
| Wiedenbauer, Ken | 2901 | X | X | Chief |
| Copeland, Lee | 2902 | X | | Asst. Chief |
| Doyle, Darren | 2906 | X | X | EMS/2931 Lieutenant |
| Jansen, Chad | 2907 | X | | 2921 Lieutenant |
| DeNell, Dave | 2908 | X | X | Training LT |
| Dart, Jesse | 2910 | X | X | 2922 Lieutenant |
| | | | | |
| Interior Firefighters | | | | |
| Bomber, Tony | 29116 | X | | |
| Buechel, Heath | 29169 | X | X | |
| Carney, Kevin | 29110 | X | | |
| Danley, Jeff | 29131 | X | | Social Committee 1 |
| Friebel, Zach | 29127 | X | | |
| Giese, Ryan | 29124 | X | | |
| Griesbach, Scott | 29134 | X | X | |
| Hoffman, Trent | 29138 | X | | |
| Kara Jansen | 29121 | X | | |
| Matuszewski, Bob | 29135 | X | X | |
| Pautz, Mike | 29129 | X | X | |
| Roeder, Brittany | 29125 | X | X | Social Committee 2 |
| Roeder, Jon | 29126 | X | X | Treasurer |
| Sanderfoot, Colin | 29131 | X | | |
| Savage, Michael | 29132 | X | | |
| Schmidt, Kyle | 29133 | X | X | |
| Van Thiel, Andrew | 29136 | X | X | |
| Ver Voort, Adam | 29130 | X | X | |
| | | | | |
| Dedicated EMS | | | | |
| DeNell, Katie | 29914 | | X | |
| Hooyman, Jeff | 29902 | | X | |
| Jahr, Dan | 29904 | | X | |
| McCabe, Katie | 29911 | | X | |
| Melzl, Fritz | 29912 | | X | |
| Hupf, Cory | 29913 | | X | |
| Cavanaugh, Stephanie | 29914 | | X | |
| Riley, Matthew | 29915 | | X | |
| | | | | |
| Exterior - Probationary | | | | |
| | | | | |
| Nieland, Troy | 29301 | X | | |
| | | | | |

Calls / Trainings / Events







Item #4

Fire/EMS Chief Wiedenbauer is requesting a budget adjustment to replace the compressor. The original plan was to limp it through 2024 and/or use Buchanan's when necessary. Recently a part needed to be replaced on it, and it's obsolete. The quote for a new one is \$29,683.

Budget Line Items to Consider for Adjustment"

| | |
|--|----------|
| Reserve – Fire Department Equipment Replacement: | \$35,000 |
| Current balance: \$145,363 | |

| | |
|-------------------|----------|
| Fire UTV Trailer: | \$15,000 |
|-------------------|----------|

| | |
|---|----------|
| Fire Battery Powered Positive Pressure Ventilators: | \$13,720 |
|---|----------|

Item #5

The 2024 MS4 Annual Report will be available at the meeting. This is the annual report to the DNR that details the amount of money the Village spends on storm water management, erosion control inspections, storm water pond maintenance, and public education. All storm water expenses are funded by the annual storm water special charge on real estate taxes. Occasionally the storm water fund must borrow money for capital expenses.

Item #6

The Town of Buchanan's Administrator was recently contacted by a representative of Outagamie County who is involved with updating the County's floodplain ordinance. This is the email I received from Michael Brown, Buchanan's Administrator:

I was recently contacted by Outagamie County because a couple of streambank restoration projects Garners Creek Stormwater Utility had undertaken never had the LOMR process completed. FEMA/DNR identified this while assisting the County with updating its floodplain ordinance. Since it doesn't exist anymore, Buchanan has to follow through on it.

I spoke with McMahon, who was the engineer on these streambank restoration projects, and they suggested I review the agreement to see if it could assist with this LOMR process jointly across all member communities. I'm not sure the agreement can assist with the LOMR issue, but after reviewing it there is discussion about future projects being jointly paid for by the member communities and having regular meetings/communications. I wanted to understand the intent behind that language and what projects would be eligible. I know we have the TMDL Plan of Action (Attached) that was submitted to the DNR on all of our behalf so I wasn't sure if the project reference in the agreement is specific to the Action Plan projects or any large-scale regional stormwater project our communities have planned.

LOMR is Letter of Map Revision. The flood plain maps needed to be updated for the Oakridge Court project and a project on Buchanan Road.

Item #7

215-6 B

Required confinement or restraint. The owner or custodian of any animal shall confine ~~or restrain or maintain control over~~ the animal so that the unprovoked animal does not run at large, attack, molest, or cause bodily harm to any person or domesticated animal.

215-6 C

Responsibility of owners and custodians. All owners and custodians shall exercise proper care ~~and control~~ of their animals under their ownership, possession, or custody to prevent them from becoming a public nuisance animal.

1. All dogs, cats or other domestic animals shall be kept on a leash at all times when off the premises of its owner.

Water Commission Item #1

FOURTH QUARTER WATER COMMISSION
DECEMBER 3, 2024

The fourth quarter Water Commission Meeting was called to order by Commission Chairman John Neumeier. Commission members in attendance included: Ken Heckner (via telephone), Al Leicht, Jim Ponto, Brad Schinke, and Justin Krueger. Tim Stutzman was absent.

Also present were Public Works Director Ryan Swick, Assistant Public Works Director Keith Weyenberg, and Village Administrator Racquel Shampo-Giese.

The first item on the agenda was to review and consider approval of the minutes from the third quarter meeting. J. Ponto made a motion to approve the minutes. B. Schinke seconded the motion, and it passed unanimously.

The next item on the agenda was the Public Works Director's report of the utility operations for 2024 to date. His report included the following information: zero (0) water breaks repaired this quarter making ten (10) for the year as compared to eight (8) breaks in 2023 and 32 in 2022; MCO will complete the backflow testing to complete the 2024 contract; ten-year meter change outs and cross connection testing- Keith and Dustin have done around 100 tests - they are still in the process of finishing this month). The Directors also reported that all routine monitoring requirements for safe drinking water have been performed and passed inspection.

The next item on the agenda was to review the water loss and sanitary sewer inflow and infiltration data. The available data was reviewed. The water loss is estimated at 8.33% (5,115,545 gallons). This is up from 4% in 2023. The I&I gallons are estimated at 72,057,548 with a cost of \$55,145.

The Administrator reminded the trustees of the HOVMSD Community Meeting scheduled for noon on 12/05/24 at Village of Little Chute.

J. Krueger made a motion to adjourn the meeting. B. Schinke seconded the motion, and it passed unanimously.

Water Commission Item #2

FIRST QUARTER WATER COMMISSION

March 18, 2025

So far, in 2025 we have had 8 water breaks. We had 4 break at this time last year. The Village averages around 17 water main breaks a year. Four of these breaks did not surface and Kaukauna Utilities, (using their correlator) came to the rescue and helped us locate where the breaks were located.

Past yearly totals:

2024-10

2023-10

2022-35

2021-11

2020- 16

2019- 20

Listened to all hydrants and found 2 leaks. Will be listening to curb boxes in concrete soon.

Keith and Dustin will continue to do the residential cross connection survey testing and meter changes in 2025.

MCO scheduled to do the following in 2025

- a. Large meter testing
- b. Fire flow testing on 41 hydrants during the flushing period
- c. Test, inspect and repair our back flow devices (4).

Valve turner arrived and we will be exercising our own valves going forward.

Village crew will be flushing hydrants the week of April 14 and again in the fall.

All routine monitoring requirements for safe drinking water performed in 2025 have passed inspection for safe drinking water. We have had one complaint on the year.

I finished our yearly cross connection survey report for the DNR

Sewer work:

Speedy Clean will be cleaning and televising in the Coonen subdivision this year

Speedy Clean Jetted a frozen mini storm line along Park St

\$75,000 budgeted for manhole rehab work in 2025.

Parks Street, Paul Ct and Marcella Street utility projects.

Water Commission Item #3

[illegible]